



**St Andrew's Junior School**

**2018 Primary One (P1) Registration Exercise**

**Documents Required for Verification During Registration**

**Time of Registration : 8.00am to 11.00am & 2.30pm to 4.30pm**

Phase	Eligibility	Date of Registration	Documents to be Produced (Both Originals and Photocopies)
Phase 1	For a child who has a sibling studying in the school of choice	Thu 28 Jun 2018 Fri 29 Jun 2018 <i>All children registered under this phase will be given places in schools</i>	(1) Birth Certificate of the child <b>AND</b> Singapore Citizenship Certificate or Entry / Re-entry Permit (stating Date of Issue) if the child is not born in Singapore (2) Birth Certificate of the Sibling (3) Singapore NRIC of both parents <b>or</b> Entry / Re-entry Permit (stating Date of Issue) if they do not possess Singapore NRIC (4) Child's Immunization Certificate
Phase 2A(1)	(a) For a child whose parent is a former student of the school and who has joined the alumni association as a member not later than <b>30 Jun 2017</b> . (b) For a child whose parent is a member of the school Advisory / Management Committee	Wed 4 Jul 2018	(1) Birth Certificate of the child <b>AND</b> Singapore Citizenship Certificate or Entry / Re-entry Permit (stating Date of Issue) if the child is not born in Singapore (2) Singapore NRIC of both parents <b>or</b> Entry / Re-entry Permit (stating Date of Issue) if they do not possess Singapore NRIC (3) Child's Immunization Certificate (4) Relevant documents certifying the following status:- <ul style="list-style-type: none"> <li>• <u>Category (a)</u> – A letter from the Alumni Association <u>and</u> document certifying father is a former student of Junior School (e.g PSLE Certificate, Report Book, School Leaving Certificate)</li> <li>• <u>Category (b)</u> – A letter from the School Management Committee certifying parent is a member of the School Management Committee</li> </ul>

Phase 2A(2)	(a) For a child whose parent or sibling has studied in the school of choice	Wed 11 Jul 2018 Thur 12 Jul 2018	<p>(1) Birth Certificate of the child <b>AND</b> Singapore Citizenship Certificate or Entry / Re-entry Permit (stating Date of Issue) if the child is not born in Singapore</p> <p>(2) Singapore NRIC of both parents <b>or</b> Entry / Re-entry Permit (stating Date of Issue) if they do not possess Singapore NRIC</p> <p>(3) Child's Immunization Certificate</p> <p>(4) Relevant documents certifying the following status:-</p> <ul style="list-style-type: none"> <li>• Category (a) – Document certifying father is a former student of the Junior School <b>or</b> Birth Certificate of elder brother <b>and</b> document certifying he is a former student of the Junior School</li> <li>• Category (b) – A letter from the school certifying parent is a staff member of the school</li> </ul>
	(b) For a child whose parent is a staff member of the school of choice		
Phase 2B	(a) For a child whose parent has joined the school as a parent volunteer not later than <b>1 Jul 2017</b> and has given at least 40 hours of voluntary service to the school by <b>30 Jun 2018</b> .	Thur 19 Jul 2018 Fri 20 Jul 2018	<p>(1) Birth Certificate of the child <b>AND</b> Singapore Citizenship Certificate or Entry / Re-entry Permit (stating Date of Issue) if the child is not born in Singapore</p> <p>(2) Singapore NRIC of both parents <b>or</b> Entry / Re-entry Permit (stating Date of Issue) if they do not possess Singapore NRIC</p> <p>(3) Child's Immunization Certificate</p> <p>(4) Relevant documents certifying the following status:-</p> <ul style="list-style-type: none"> <li>• Category (a) - A letter from the school certifying the parent is a volunteer and has given at least <b>40 hours</b> of voluntary service to the school</li> <li>• Category (b) – At least one parent's confirmed baptism certificate from an Anglican Church <b>and</b> attached a duly completed "Support for Registration under Phase 2B" Form issued by "The Diocese of Singapore" from an Anglican Church.</li> <li>• Category (c) - A letter endorsed by the People's Association certifying that the parent is a active community leader of constituency that parent is residing</li> </ul>
	(b) For a child whose parent is a member of the church directly connected with the school		
	(c) For a child whose parent is endorsed as an active community leader		

Phase 2C	For a child who is ineligible for or unsuccessful in earlier phases	Tue 31 Jul 2018 Wed 1 Aug 2018 Thur 2 Aug 2018	<ul style="list-style-type: none"> <li>(1) Birth Certificate of the child <b>AND</b> Singapore Citizenship Certificate or Entry / Re-entry Permit (stating Date of Issue) if the child is not born in Singapore</li> <li>(2) Singapore NRIC of both parents <b>or</b> Entry / Re-entry Permit (stating Date of Issue) if they do not possess Singapore NRIC</li> <li>(3) Child's Immunization Certificate</li> <li>(4) Statutory Declaration (SD) from MOE stating that the child is being looked after by foster parent(s) staying within 1 km of St Andrew's Junior School (if any)</li> <li>(5) Foster Parent's NRIC (applicable for only SD cases)</li> </ul>
<b>Phase 1 – Phase 2C</b>	<b>For parents who are staying overseas and/or unable to do the registration due to unforeseen circumstances</b>		<ul style="list-style-type: none"> <li>(1) Relevant documents certifying the status of eligibility [required for Phase 1, 2A(1), 2A(2) or 2B application]</li> <li>(2) Proxy form for authorized person signed by one of the parent (obtainable from school's website)</li> <li>(3) Proxy's NRIC</li> <li>(4) Written evidence of parent's overseas posting</li> </ul>